

## COMMITTEE MEETING MINUTES

### Committee:

*Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.*

| Date:   | Start  | End    | Next Meeting:   | Next time: | Prepared by: |
|---|--------|--------|---|------------|--------------|
| 9/23/21   | 5:34pm | 6:18pm | 10/28/21  | 5:30pm     | Lyn Carden   |
| <b>Meeting Location:</b>  |        |        |   |            |              |
| Virtual   |        |        |   |            |              |
| <b>Attended by:</b>   |        |        |   |            |              |
| Jason Gallegos<br>Patrick Connell<br>Dr. Taylor Norman<br>Julie Diebolt |        |        | Roger Moss<br>Dr. Chris Tuttle<br>Danny Brewington<br>Gregg Stevens<br>Lyn Carden |            |              |
| <b>Highlights:</b>  |        |        |   |            |              |

### CALL TO ORDER – 5:34pm

**I. Consent Agenda** – Motion to approve consent agenda made by Mr. Gallegos, 2<sup>nd</sup> by Ms. Norman, unanimous

- Approval of Agenda
- Approval of Minutes

### **II. School Related Reports**

- Updates from the Chief Academic Officer – Dr. Tuttle presented
  - She has been working on the school year calendar and would like to align with Chatham County
  - The board discussed the option of a balanced calendar
  - She spoke with the furniture company and provided them and update
  - She reported on a possible donation opportunity with a church in Atlanta that is selling its assets. She anticipates that if this opportunity presents itself it will be 4-6 weeks.
  - She was able to complete the prayer certification which is the next step in gaining access to the GaDOE portal.
- Updates from the Chief Operations Officer – Mr. Moss presented
  - He provided a GaDOE portal update.
    - Allocation is being loaded.
    - Dr. Tuttle is the assignee.
  - Mr. Moss spoke with a possible donor and a meeting with the Gregg Parker Foundation is being scheduled for after October 2.
  - Mr. Moss noted that marketing and communication was going to be critical as soon as the facility is finalized.
- Update from Strategic Consultants – Mr. Connell provided the update
  - He reminded the board that to develop the property they had selected they were going to need approximately 8 million dollars.
  - He provided an update on the QEF partnership.

- He reviewed the financial options the facilities team and strategic partner had researched both in traditional lending and creative financing.
- He reviewed the opportunity for an ESP partnership
  - He explained the benefits and draw backs to such an opportunity
  - They discussed the time line
  - They discussed the interest level of the ESP
  - They discussed the structure
- The board discussed fund raising
- Mr. Connell reported that the executive committee was working on the reconciling of accounts.
- He reported that Mobile Modular had agreed to return the schools full deposit.

**III. Financial Reports**

- Monthly Financial Reports – Mr. Gallegos reported
  - He told the board the line of credit had matured.
  - He reported that Mr. Froehle has been working on the 990 and he expected to receive those documents in the coming weekend.
    - He discussed strategy for completion.
  - He reported on the executive committees reconciliation of accounts and payables.
  - He reported that he had received access to most of the online accounts and only had one outstanding.

**IV. Executive Session – To discuss real estate (OCGA 50-14-3(b)(1)) – Executive session was cancelled**

**V. Committee Updates**

- Facilities – Reported earlier in agenda

**VI. Old Business**

- GaDOE portal/Grant Update – Reported earlier in the agenda

**VII. New Business – No new business**

**VIII. Public Comment – No public comment**

**IX. Dr. Norman thanked the executive committee for their hard work.**

**X. Next Meeting Date October 28, 2021 5:30pm**

**ADJOURNMENT** – Motion made by Mr. Gallegos to adjourn, Dr. Norman 2<sup>nd</sup>, unanimous at 6:13pm

  
2/3/22