

MEETING MINUTES

Board: Savannah Exploratory Charter Academy
Board Meeting: Governing Board
School(s): SECA

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
5/11/21	5:30pm	6:39pm	6/8/21	5:30pm	Lyn Carden
Meeting Location:					
1151 Mohawk Street					
Attended by:					
Jason Gallegos (Virtually) Patrick Connell Julie Diebolt (Virtually) Kevin Jackson, Jr Dr. Juliann McBrayer (Virtually) Dr. Taylor Norman(Virtually)			Chris Tuttle (Virtually) Roger Moss (Virtually) Danny Brewington (Virtually) Lyn Carden		
Highlights:					

CALL TO ORDER

I. Consent Agenda – Motion made by Mr. Connell to accept the consent agenda as presented, 2nd Ms. Norman unanimous

- Approval of Agenda
- Approval of Minutes

II. School Related Reports

- Updates from the Chief Academic Officer – Ms. Tuttle reported
 - i. Met with teachers
 - ii. FF&E Finalized and submitted to K-12
 - iii. She provided a personnel update
 - iv. She resent the technology bids out
 - v. Finalized Code of Conflict before submission
 - vi. Continue to research curriculum
 - vii. Leadership has registered for a PBL workshop and are on the waitlist
 - viii. Ms. Tuttle is forwarding contracts to Kev for signature
- Updates from the Chief Operations Officer – Mr. Moss reported
 - i. Fund raising update
- Update from Consulting Team – Mr. Brewington reported
 - i. Submitted required documents to the authorizer as required, on time
 - ii. Continue to work with leadership team for pre-opening

1. FF&E, Technology, Back office, and working with facilities team for pre-opening
- III. **Executive Session – To discuss real estate (OCGA 50-14-3(b)(1))** – Motion made by Mr. Connell to close the meeting and enter into Executive Session, 2nd by Ms. Diebolt, unanimous at 5:38pm.
- IV. **Required Actions following Executive Session** – Motion made by Mr. Connell to exit executive session and return to the general session, 2nd by Mr. Gallegos, unanimous at 6:31pm
- V. Mr. Jackson announced there was no action coming out of executive session but Mr. Gallegos had to leave the meeting
- VI. **Financial Reports**
 - Monthly Financial Reports – Mr. Jackson reminded the board that they received a financial report and instructed them to review it.
- VII. **Committee Updates**
 - Facilities – Mr. Connell reported that the facilities committee was still working on options and anticipated answers soon.
- VIII. **Old Business**
 - Proposed Finance Policy – Ms. Carden reviewed the finance policy. Mr. Connell made a motion to adopt the finance policy as presented, Ms. Diebolt 2nd, unanimous
 - DJE – Procurement Policy and Procedure - Mr. Connell made a motion to adopt the Procurement policy as presented, Ms. Diebolt 2nd, unanimous
- IX. **New Business**
 - Information system – Mr. Brewington reviewed the proposed information system and benchmarking tool.
 - i. Mr. Connell made a motion to select Infinite Campus as the schools information system, Ms. Norman 2nd, unanimous
 - ii. Mr. Connell made a motion to select Navvy as the schools benchmarking tool, Ms. Diebolt 2nd, unanimous
- X. **Annual Meeting Business** – Tabled until the June meeting
- XI. **Public Comment** – No public comment
- XII. **Next Meeting Date June 8, 2021 5:30pm**

ADJOURNMENT- Mr. Connell made a motion to adjourn, Ms. Diebolt 2nd unanimous at 6:39pm

Kev Jackson, Board Chair

Date: _____