

## MEETING MINUTES

**Board:** Savannah Exploratory Charter Academy  
**Board Meeting:** Governing Board  
**School(s):** SECA

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

| Date:                    | Start  | End    | Next Meeting: | Next time: | Prepared by: |
|--------------------------|--------|--------|---------------|------------|--------------|
| 4/27/21                  | 5:36pm | 6:28pm | 5/11/21       | 5:30pm     | Lyn Carden   |
| <b>Meeting Location:</b> |        |        |               |            |              |
| 1151 Mohawk Street       |        |        |               |            |              |

| <b>Attended by:</b>  |  |
|--|--|
| Jason Gallegos (virtual)<br>Julie Diebolt (virtual)<br>Kevin Jackson, Jr<br>Jim Goodlett (virtual)<br>Dr. Juliann McBrayer (virtual)<br>Jeff Froehle (virtual) | Roger Moss<br>Dr. Chris W Tuttle<br>Christine Holmes<br>Rachel Rabun<br>Danny Brewington (virtual)<br>Gregg Stevens (virtual)<br>Allison Nealy (virtual)<br>Lyn Carden |
| <b>Highlights:</b>   |  |

### CALL TO ORDER

**I. Consent Agenda** – Mr. Gallegos made a motion to approve the consent agenda as presented, Mr. Froehle 2<sup>nd</sup>, unanimous.

- Approval of Agenda
- Approval of Minutes March 9 & 26, 2021

### II. School Related Reports

- Updates from the Chief Operations Officer – Mr. Moss presented
  - i. He notified the board of a recent donation by The Gray Owner Johnno Morisano
  - ii. He reviewed upcoming donor meetings

### III.

- Updates from the Chief Academic Officer – Dr. Tuttle presented
  - Introduced the new administrative leadership team
    - Associate Head of School Christine Holmes – Ms. Holmes discussed her background
    - PBL Coach Rachel Rabun – Ms. Rabun discussed her background
  - Dr. Tuttle discussed the upcoming faculty meeting
  - Reviewed FF&E needs
  - Technology and curriculum needs
  - Ms. Rabun discussed learning labs and curriculum work currently underway
- Update from Consulting Team – Mr. Brewington presented

- Continue to work on pre-opening and checklist
- Working with finance and facilities team to identify revenue opportunities
- Continue to work on student recruitment
- Working with the leadership team on FF&E

#### **IV. Financial Reports**

- Monthly Financial Reports – Mr. Gallegos presented
  - Continuing to meet with 2 CDFI's
    - They have presented 2 options that will provide the needed funds to pre-opening
    - Committee is also talking to a group about a possible bridge loan
  - Continue fund raising efforts
  - Mr. Froehle provided current bank statement report
  - The board discussed the challenges the school has been having to complete the final steps for drawing down on the Implementation Grant

#### **V. Committee Updates**

- Facilities – Mr. Jackson presented
  - i. The facilities committee had the Pre-construction meeting with the city, which went well.
    1. Mr. Moss provided an overview of the meeting
    2. There is only one issue and it relates to the theater contract with the city (the theater has not maintained their requirements, the city has requested the SECA assist)

#### **VI. Old Business**

- Technology needs & strategy – Technology committee continues to work with school leadership.
- School leadership has created a list of needs

#### **VII. New Business**

- FY22 Annual Calendar & FY 22 Academic Day/Bell Schedule – Dr. Tuttle reviewed
  - i. The board discussed the benefit of the schedule
  - ii. Motion to adopt the revised FY22 academic calendar and bell schedule made by Ms. Diebolt, 2<sup>nd</sup> Mr. Froehle, unanimous
- Insurance Needs and Update – Mr. Stevens provided an update on state health benefits.
  - i. They reviewed the timeline and requirements including the July 1 deadline
- Key Policy and Handbook Needs
  - i. Public Comment Policy – Ms. Carden reviewed the policy and its necessity.
    1. Mr. Froehle made a motion to adopt the Public Comment Policy, Mr. Gallegos 2<sup>nd</sup>, unanimous
  - ii. Student Handbook – Dr. Tuttle presented
    1. The board discussed the code of conduct
    2. The board discussed the 2 tier volunteer policy
    3. Mr. Gallegos made a motion to adopt the student handbook, Mr. Froehle 2<sup>nd</sup>, unanimous
  - iii. Special Education Policy Manual – Dr. Nealy presented
    1. The board discussed the manual
    2. Mr. Froehle made a motion to adopt the Special Education Policy Manual, Ms. Diebolt 2<sup>nd</sup>, unanimous
  - iv. Federal Programs Manual – Mr. Stevens presented
    1. The board discussed the manual

2. Mr. Gallegos made a motion to adopt the federal programs manual, Ms. Diebolt 2<sup>nd</sup>, unanimous
- v. School Nursing Policy & Infectious Disease Policy – Ms. Carden presented
  1. The board discussed the two policies
  2. Mr. Froehle made a motion to adopt the school nurse and infectious disease policies as a slate, Mr. Gallegos 2<sup>nd</sup>, unanimous.

**VIII. Public Comment** – No public comment

**IX. Next Meeting Date May 11, 2021 5:30pm**

**ADJOURNMENT** – Ms. Diebolt made a motion to adjourn, Mr. Goodlett 2<sup>nd</sup>, unanimous at 6:28pm

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Kev Jackson, Board Chair

Date: \_\_\_\_\_

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