

MEETING MINUTES

Board: Governing Board SECA
Board Meeting: Governing Board Meeting
School(s): Savannah Exploratory Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
11/10/20	5:35pm	7:14pm	12/08/20	5:30pm	Lyn Carden
Meeting Location:					
33 Bull Street, Ste. 100					

Attended by:	
Jason Gallegos (virtually) Patrick Connell Julie Diebolt (virtually) Kevin Jackson, Jr (virtually) Dr. Juliann McBrayer (virtually) Taylor Norman(virtually) Jeff Froehle	Roger Moss Danny Brewington(virtually) Lyn Carden Ashley Carey(virtually) Tom Jones(virtually) Chris Tuttle(virtually) Gregg Stevens(virtually) Brooke Parker(virtually)
Highlights:	

CALL TO ORDER

I. Consent Agenda – Motion to approve the consent agenda made by Patrick Connell, 2nd by Julie Diebolt, unanimous

- Approval of Agenda
- Approval of Minutes

II. School Related Reports – Mr. Moss presented

- He reviewed local fund raising opportunities
- Mr. Connell suggested an event at the future site.
- The date of November 23rd was selected
- Size and guests lists were discussed

III. Financial Reports – Mr. Gallegos presented

- The transfer of the bank account to Queensborough has been finalized
- Mr. Connell made a motion to have a SECA Paypals account created for the purpose of accepting donations and having it linked to the schools website. Ms. Diebolt 2nd, unanimous.

IV. Committee Updates

- Facilities – Mr. Connell presented.

- i. He reported that it was time for the board to determine what direction they want to go with the property and how they were going to pay for it.
- ii. The board discussed the wetland study
- iii. The board discussed development of the house
 1. Mr. Connell made a motion to authorize the architect to pursue planning to develop the little house into usable space as a part of the phase I temporary facility for SECA that can also be designed in a way that it can be used to function as part of the phase II permanent school. Mr. Gallegos 2nd, unanimous.
 2. The board discussed the church parking lot. Mr. Moss reported that the church offered to donate the use of the parking lot for parking and drop off/pick up. Mr. Connell suggested that Rob Fortson create a contract for the arrangement.
 3. The board discussed the need for handicapped parking as a part of Mr. Spivas property
- iv. Ms. Carey provided a report on the Metropolitan Planning Commission meeting.
 1. Need a sidewalk on Mohawk
 2. Low lights will be needed
 3. Traffic engineers feel like the size of the school triggers a traffic study. A meeting is being scheduled to review lights, delays
 4. They need to add ramps for storm water.
 5. Steve Denton is following up on the meter that is needed
 6. They discussed tree removal, minimal (sweet gum and pine) the first year. We will need to be mindful of tree planning requirements.
 7. Extend the water main to the back of the modular.
 8. Mr. Connell reviewed requirements
 9. Mr. Connell reported that he spoke with the theater and they appear interested in proceeding with the plan to also rent the theater parking lot.

- Human Resources – Ms. Diebolt presented
 - i. She discussed the interview process for the Chief Academic Officer position.
 - ii. Ms. Diebolt discussed the compliance expectation from the SCSC regarding the position and timing.
 - iii. Ms. Diebolt presented credentials for Brooke Parker
 - iv. The board interviewed Ms. Parker

V. Executive Session to discuss personnel (OCGA 50-14- 3(b)(2)) – Mr. Connell made a motion to close the governing board meeting and enter into executive session to discuss personnel. Mr. Froehle 2nd, unanimous at 6:49pm

VI. Required Actions following Executive Session – Mr. Connell made a motion to close the executive session and return to the general meeting, Mr. Gallegos 2nd, unanimous 7:05pm.

VII. Ms. Diebolt made a motion to authorize EIP to work with Mr. Gallegos, Mr. Jackson and Mr. Connell to completion of the compliance and regulatory packet to move forward with next steps, Mr. Connell 2nd, Mr. Gallegos, Mr. Jackson, Dr. Norman, Mr. Froehle voted to approve, Dr. McBrayer abstained.

VIII. Old Business

- Acquisition of School Site Updates and Next Steps – Previously discussed
- Pre-Opening Budget Revisited – Tabled until next meeting
- Five-Year Pro-Forma Revisited – Tabled until next meeting
- Strategic Partners Update (Engagement, Activities, and Timeline) – Previously discussed


IX. New Business

- Marketing and Recruitment Strategies and Plan – Mr. Brewington presented.
 - i. He reviewed the discussion with the Marketing Partner
 - ii. The board discussed the potential change of logo
 - iii. The board viewed the potential logo revisions and colors
- Funding/Resource Development Needs and Timeline
- FY22 Academic Calendar – Ms. Diebolt made a motion to accept the calendar plan to align with the Savannah-Chatham County Public School 2021-2022 Academic Calendar when it is released. Mr. Gallegos 2nd, unanimous.
- Request for Qualifications (RFQ) for General Contractor – Ms. Carden provided an update and invited the board to attend their presentations.
- SECA email addresses – Ms. Carden discussed the new email addresses and will work with Mr. Goodlett to ensure they are easily accessed by the board.
- Donor template – Ms. Carden reported.

X. Public Comment – No public comment

XI. Next Meeting Date December 8, 2020 5:30pm

ADJOURNMENT – Mr. Connell made a motion to adjourn, Mr. Gallegos 2nd, unanimous at 7:14pm



Ken Jacob, Board Chair
Date: 12/20/20