

MEETING MINUTES

Board: Savannah Exploratory Charter Academy
Board Meeting: Governing Board
School(s): SECA

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10/13/20	5:33pm	6:52pm	11/10/20	5:30pm	Lyn Carden
Meeting Location:					
33 Bull Street, Ste. 100 Savannah GA					

Attended by:	
Kev Jackson Patrick Connell Julie Ann McBrayer (teleconference) Taylor Norman (teleconference) Jim Goodlett (teleconference) Julie DieBolt (teleconference)	Roger Moss Ashley Carey Danny Brewington (teleconference) Gregg Stevens (teleconference) Allison Neally (teleconference) Chris Tuttle (teleconference) Lyn Carden
Highlights:	

CALL TO ORDER 5:33pm –

I. Administrative Functions

- Approval of Agenda – Mr. Connell made a motion to accept the agenda as presented, Ms. McBrayer 2nd, unanimous
- Approval of Minutes – Mr. Connell made a motion to accept the September minutes as presented, Ms. Norman 2nd, unanimous

II. School Related Reports

- Updates from the Chief Operations Officer –Mr. Moss presented
 - Reported on fund raising
 - Recent donations
 - Future Opportunity
 - Hodge Foundation
 - The CAO candidates discussed
 - Mr. Moss notified the board that Kristen Easterbrook from the SCSC had requested a meeting to discuss finances on October 27th. He requested board members join him in the conversation.
 - The board reviewed grants being applied for.

III. Financial Reports – Mr. Gallegos was not available and requested Ms. Carden provide an update.

- Update on Queensborough bank
- Financing offers regarding the property

- The board discussed the financial impact of using the house on the proposed property as an administrative building.
 - Changing the order to a renovation in the building on the property.
- Mr. Connell recommended the purchase of the 5 acres rather than renting.
- The board discussed the amount of money that would be needed to purchase the property, including financing and down payment.
- The board discussed timing of the purchase.
- They discussed the timing of the LOI.
- They discussed the lease option.
- They discussed the opportunity for the right of first refusal.
- They discussed terms of the down payment.
- They discussed the application of the LDA and the environmental survey.
- Reviewed progress to date.

IV. Committee Updates

- Human Resources
 - i. CAO Search – Ms. Diebolt presented
 1. To date the board has received 28 applications.
 2. 9 of them met basic criteria and she has spoken with them.
 3. 3 are being sent to the rest of the committee for further vetting.
 4. Ms. Diebolt suggested that the search be extended.
 5. The board discussed the timeline and plan moving forward.
- Facilities – Provided earlier.

V. Old Business

- Fund Raising
 - i. The board discussed fund raising opportunities
- Grant Opportunities
 - i. Look at the Michael Dill grant
 - ii. Mr. Brewington provided an Implementation & Planning Grant update
 1. Mr. Stevens reviewed the implementation grant.
 2. The board discussed the information being used in the grant
 3. Reviewed costs being included in the grant.
 4. Discussed the process of filing the grant.
 5. Mr. Connell made a motion to approve filing the application with Mr. Jackson's, Ms. Norman 2nd, unanimous
 6. Mr. Connell reminded the team working on all the grant applications that an emphasis on technology is very important in post-Covid world.
 7. Mr. Moss pointed out that funding for professional development will be important.
 8. Mr. Goodlett suggested that the board consider offering a semester long class for staff and faculty on professional development.
 9. They discussed process for training of the academic staff.
- Marketing – Mr. Brewington reported on a meeting with Forum Speaks, a potential marketing partner for the school and the timeline and action plan to move forward with them.
 - i. Pre enrollment survey
 - ii. Community engagement plan
- Pre-Opening Update
 - i. SHBP – Mr. Moss reported
 1. There are components that will not have in place by the deadline.
 2. The back bone will be PC genesis.
 3. The board was told that due to the time line they should plan to pay \$5,000 for training due to the challenges of the infrastructure.

- Pre-opening Budget – previously discussed
- Board Member email address – Mr. Goodlett and Ms. Carden told the board they would work on in after the meeting to meet the Nov. 6th deadline.

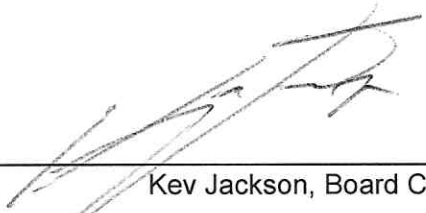
VI. New Business

- Board Member Candidate –
 - Mr. Moss presented the resume of Jeff Froehle and discussed his back ground and qualifications.
 - Mr. Moss recommended the board consider him for an open board member seat.
 - Ms. Diebolt made a motion to accept Mr. Froehle to the board, Mr. Connell 2nd unanimous.
 - Ms. Carden was asked to conduct on boarding training with him prior to the next board meeting.
- BBBA - Board Member Background Check Policy, JII - Stakeholder Grievance Policy & GBK - Staff Grievance Policy - Mr. Connell made a motion to adopt the three policies as a group, Mr. Goodlett 2nd unanimous
- Goode Van Slyke contract proposal –
 - GVS contract includes all vendors
 - Ms. Carey recommended a General Contractor to drive the process
 - The proposal includes the Terracon proposal
 - Mr. Connell made a motion to accept the proposal, Ms. Diebolt 2nd unanimous
- Mr. Connell suggested the board consider moving a consent agenda to future board meetings. Ms. Diebolt made a motion add a consent agenda to all meetings in the future, Ms. McBrayer 2nd, unanimous

VII. Public Comment – No public comment

VIII. Next Meeting Date November 10, 2020 5:30pm

ADJOURNMENT – Mr. Connell made a motion to adjourn, Ms. Diebolt 2nd, unanimous at 6:52pm



 Kev Jackson, Board Chair
 Date: 11/10/20