

MEETING MINUTES

Board: Savannah Exploratory Charter Academy
Board Meeting: Governing Board
School(s): SECA

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
2/9/21	5:34pm	6:58pm	3/9/21	5:30pm	Shaun Kerr
Meeting Location:					
Virtual					

Attended by:	
Jeffery Froehle Patrick Connell Taylor Norman Kev Jackson Jason Gallegos Julliane McBrayer Julie Diebolt	Chris Tuttle Roger Moss Danny Brewington Gregg Stevens Shaun Kerr Paula Hermmena Julanda Wilson Lyn Carden
Highlights:	

I. Administrative Functions – Consent Agenda items

- Approval of Agenda
 - Jason Gallegos Motion to approve
 - Jeffery Froehle Second
 - Unanimous consent
- Approval of Minutes
 - Jason Gallegos Motion to approve
 - Jeffery Froehle Second
 - Unanimous consent

II. EL Presentation - Paula Herrema from EL Education

- a. EL Presentation shares their curriculum platform

III. School Related Reports

- a. Updates from the Chief Academic Officer – Dr. Tuttle presented
 - i. Was able to have progress on the academic function of the school building
 - ii. CAO procured \$10k in funding through the next 6 years
 - iii. Visited Scintilla Charter Academy. Was able to see a high functioning PBL school at work.
 - iv. School will be interviewed by two media outlets in the next couple weeks.
 - v. CAO ask that the board approve an Associate Head of School position so that person can be in place while teacher interviews are in happening,

1. CAO will communicate with the Board her choice(s) for Associate Head of School in the next couple of weeks.
- vi. Mr. Connell makes a motion (subject to board approval) to empower the CAO to hire an Assoc. Head of School. Mr. Gallegos seconds. Unanimous consent.
- vii. Teacher hiring timeline
 1. The CAO wants to get the Assoc. Head of School in place prior to getting the rest of the academic team in place.
 2. The CAO has interviewed several candidates for teacher positions.
- b. Updates from the Chief Operations Officer – Mr. Moss presented
 - i. Has meeting with Little John Foundation tomorrow
 - ii. March 8th and 11th are the T/LKES training.
 - iii. Board will receive further training from Ed Innovation Partners to remain compliant with SCSC guidelines.
- c. Update from the Consultants
 - i. Mr. Brewington Communicates needs for Board members and for the school on the whole.
 - ii. Forum Marketing to start a mailer campaign.
 - iii. Outstanding paperwork for the facility needs to be addressed.
 - iv. Answered the DOE’s questions and will obtain site code in the near future.
 - v. Facility finance and staffing needs to be addressed by the board and school leadership with help from EIP.

IV. Committee Updates

- a. Facilities Committee
 - i. Traffic study negotiations ongoing. Pricing ~\$23,000 with a \$12,000 down payment
 - ii. Could potentially use church kitchen as prep kitchen for lunches
 - iii. Chatham Foundation donation funds need clarification on spending restrictions.
- b. Finance Committee
 - i. Monthly Financial Report
 1. Board is working to procure funding for the school.
 - ii. Line of Credit
 1. Having a hard time obtaining a LoC. Several Board members offer to help with various banks
 - iii. Lender Packet
 1. Same as the LoC

V. Old Business

- a. Finance Policy
- b. Training/Strategic Planning
 - i. Organizational Structure/staffing
 - ii. Salary/payroll structure
 - iii. Pre-opening timeline

***All Old Business covered in other areas of the meeting.**

VI. New Business

- a. Revised Enrollment Lottery policy –
 - i. Mr. Connell makes motion to approve. Mr. Gallegos seconds. Unanimous approval.
- b. Direct Mail proposal – action
 - i. Mr. Connell makes motion, Mr. Gallegos seconds. Unanimous consent.
- c. Reimbursement Resolution – action
 - i. Mr. Connell motion, Mr. Froehle second. Unanimous consent.

VII. Public Comment

- a. None

VIII. Next Meeting Date March 9, 2021 5:30pm

ADJOURNMENT – Mr. Froehle made a motion to adjourn, Mr. Connell 2nd unanimous consent.

Kev Jackson, Board Chair

Date: _____

DRAFT