

MEETING MINUTES

Board: SECA Governing Board
Board Meeting: Governing Board Meeting
School(s): Savannah Exploratory Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
12/3/19	5:39pm		12/17/20	5:30pm	Gregg Stevens
Meeting Location:					
27 Abercorn Street					

Attended by:	
Jason Gallegos Walter Carson, III Julie Diebolt Jim Goodlett Kevin Jackson, Jr Patrick Connell, via telephone Checo Colon-Gaud, via telephone Dr. Juliann McBrayer, via telephone Phillip Davis, via telephone Taylor Norman, via telephone	Roger Moss Gregg Stevens, EIP, via telephone
Highlights:	

CALL TO ORDER

The meeting commenced

I. Administrative Functions

- Motion to approve agenda passed
- Motion to approve minutes of last meeting passed

II. School Related Reports

- COO Report presented by Roger Moss
 - i. Jan 13th is the deadline for final draft of lease to be submitted to SCSC
 - ii. The board discussed the options of buying vs. leasing.
 - iii. Mr. Moss told the board he would be receiving Lotterease training next week. When complete Lotterease can be put on website.
 - iv. Jan 28th is the deadline to ensure employees are covered under GA state benefits. Mr. Moss told the board that the school must be able to identify a payroll system to meet this deadline. Mr. Gallegos met with a company to discuss
 - v. Mr. Moss reminded the board of the importance of the schools website.

- vi. Mr. Moss confirmed for the board that SECA has formed a partnership under Savannah Community Foundation and can now fund raise. They will be able to accept donations on SECAs behalf until our 5013C is complete. Mr. Stevens reported to the board that the 501C3 should be prepared for submittal by mid-January and it will be in place by school opening.

III. Financial Reports

- Mr. Gallegos discussed the options for financing/leasing the facility currently under consideration.
 - i. Current owner would require a \$200,000 escrow account to lease the facility
 - ii. Using a lending institution (CRA) that could finance up to 100% of the purchase price at 5-6%. Mr. Gallegos is reviewing this option and will report.
 - iii. The board discussed investment opportunities. Mr. Moss notified the board that he had scheduled a call with a group that might be interested. The board discussed the advantages of the potential location as it is in an Economic Opportunity Zone it would give the buyer a tax break for up to two years.
 - iv. The board discussed the need to raise operating funds outside of the building funds.
 - v. Mr. Gallegos told the board that he had scheduled a conference call for later in the week regarding an opportunity.
 - vi. Mr. Stevens reviewed the implantation grant for the 1 time costs associated with a charter and reminded the board that those funds are not allocated for the immediate funding needed.

IV. Committee Reports

- **HR Committee -**

- i. No action on hiring CAO at this time.
- ii. The board was told that the website up and the email info@secawise.org is now working so that the job can be posted.

V. Old Business

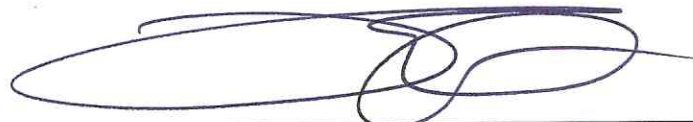
- **Website** – The board was told the website was complete at secawise.org and content is continually being added.
- **Training** – The board agreed that training need to be moved to after the holiday.

VI. New Business

VII. OPEN FORUM

Next Meeting Date – December 17, 2020 5:30pm

Adjournment



Jason Gallego, Treasurer
Date: 2.13.2020