

## MEETING MINUTES

**Board:** SECA Governing  
**Board Meeting:** Governing Board Meeting  
**School(s):** Savannah Exploratory Charter Academy

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
2/11/20	5:36pm	6:54pm	3/10/20	5:30pm	Lyn Carden
<b>Meeting Location:</b>					
27 Abercorn Street					

<b>Attended by:</b>	
Jason Gallegos Patrick Connell Julie Diebolt Jim Goodlett Dr. Juliann McBrayer Taylor Norman	Danny Brewington, EIP Lyn Carden, EIP
<b>Highlights:</b>	

### **CALL TO ORDER**

**I. Administrative Functions** – As Mr. Carson, Board Chair and Mr. Jackson, Board Vice Chair were absent, Mr. Gallegos, in his role as Board Treasurer, conducted the meeting.

- Approval of Agenda – Mr. Gallegos notified the board they would need to add an executive session to the agenda after the financial report. Mr. Connell made a motion to amend the agenda to add an executive session, Mr. Goodlett 2<sup>nd</sup>, unanimous. Mr. Connell made a motion to accept the agenda, Mr. Goodlett 2<sup>nd</sup>, unanimous.
- Approval of Minutes- Ms. McBrayer notified the board that her name was misspelled in the minutes. Ms. McBrayer made a motion to accept the minutes pending correction of the misspelling of her name. Mr. Connell 2<sup>nd</sup>, unanimous.

### **II. School Related Reports**

- Updates from the Chief Operations Officer – Mr. Moss presented the Chief Operations Officer Report. Mr. Gallegos spoke with Small Business Assistance Corporation and the Community Renovation Act he was hoping to get information soon on possible assistance the school could receive.
- Mr. Moss has met with some possible donors and has more meetings set up. Mr. Moss reminded the board to complete their portion of the donor list.
- Mr. Moss was preparing to turn in the 501C3 application but needed the board approval before filing.

**III. Financial Reports**

- Monthly Financial Reports – Mr. Gallegos presented. He told the board that he had a productive conversation with the SBC and was optimistic about a possible sponsorship.
- He discussed with the board the amount possible donations that could be received.
- Mr. Gallegos plans to meet with the selection committee.
- Mr. Connell made a motion to approve the 501C3 for Mr. Moss to file. Ms. McBrayer 2<sup>nd</sup>, unanimous.

**IV. Executive Session - Executive Session** – Mr. Connell made a motion to close the meeting and enter into Executive Session to discuss real estate (OCGA 50-14-3(b)(1)), Mr. Goodlett 2<sup>nd</sup>, unanimous at 5:52pm.

**V.** Mr. Connell made a motion to move out of executive session and return to the general meeting, Mr. Goodlett 2<sup>nd</sup>, unanimous at 6:41pm

**VI. Required Actions following Executive Session** – no required action

**VII. Committee Updates**

- Human Resources- No report
- Facilities – Discussed in executive session
- CAO search committee – The board reviewed the CAO applicant matrix.
  - i. The board requested some category changes.
  - ii. The board requested interview dates be postponed until the facility loi or lease was signed.

**VIII. Old Business**

- Funding for pre-opening update –Provided earlier in the meeting.
- Enrollment, lottery, & waitlist – Provided earlier in the meeting

**IX. New Business**

- Board Membership review- Mr. Gallegos notified the board of the resignation of Mr. Phillip Davis. Mr. Connell made a motion to accept Mr. Davis' resignation, Ms. McBrayer 2<sup>nd</sup>, unanimous
- Develop collateral & branding - tabled
- Establish Health Insurance Availability with Dept. of Community Health – The board was notified the school had been registered

**II. Public Comment** – no public comment

**III. Next Meeting Date** March 10, 2020 5:30pm

**ADJOURNMENT** – Mr. Connell made a motion to adjourn, Mr. Goodlett 2<sup>nd</sup> unanimous at 6:54pm

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Walter Carson, Board Chair

Date: \_\_\_\_\_

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